

Guidelines for Grants Programme 2011

1. Strategic Criteria

- 1.a Help improve the health of the local population
- 1.b Demonstrate positive benefits to patients / relatives / staff
- 1.c Be innovative and new
- 1.d Make a difference

2. Additional Conditions

- 2.1 (NHS Lothian applicants) In-principle support from senior staff as appropriate
- 2.2 Articulated objectives which are distinct from NHS or other statutory services
- 2.3 An exit strategy that evidences sustainability
- 2.4 Preference for projects which “pump-prime” or facilitate
- 2.4 Alternative funding has been explored (NHS Lothian applicants: specific funds)
- 2.5 Successful applicants’ projects must commence within six months of the grant

3. Types and Term of Funding

- 3.1 Grants and Contributory grants only
- 3.2 Loans or investment finance are not available
- 3.3 Grants for a maximum two-year term
- 3.4 No minimum or maximum value of application

4. Applicant Eligibility and Exclusions

- 4.1 Organisations and/or projects whose purpose match those of ELHF are eligible
- 4.2 Applications from or on behalf of individuals will not be successful
- 4.3 Applications from commercial organisations are not permitted

5. Application Exclusions

- 5.1 Projects normally met by core NHS, statutory or other funding sources
- 5.2 Contributions to ongoing projects / activities
- 5.3 General fundraising appeals
- 5.4 Retrospective projects / activities

6. Timetable for Delivery of Grants

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|-------------|---|
| January 31 | Deadline for applications |
| Feb – March | Application assessment and shortlisting |
| April 25 | Trustee meeting – final decision on successful applications |

7. General Guidance

- 7.1 Applications must be filled in on a computer using Arial 11 font
- 7.2 Applicants should be concise using lay terms, within specific word limits were indicated
- 7.3 Applications that exceed the word limit may not be read in full.
- 7.3 (NHS Lothian applicants) Applications without signed approvals will not be accepted