South Edinburgh Public Partnership Forum Steering Group

Notes of Meeting
Thursday 29 March 2012 : 11.00am to 1.00pm

NHS Lothian HQ, Waverley Gate, 2-4 Waterloo Place, Edinburgh EH1 3EG

Present
Jim Kendall       South Edinburgh PPF Vice Chair
Norman Tinlin     Pentlands NP Health & Employment Sub Group
Bill Reid          Prestonfield Neighbourhood Workers Project and Grange
                  Prestonfield Community Council
Wilma Nelson      South Central NP Health & Well Being Group
Isobel Miller     Lothian Diabetes Representative Group
Anne Robertson    Lothian Centre for Inclusive Living
Caroline Kemp     Transition Edinburgh South

Community Members in attendance
Bill Stevenson

In attendance
Bob Anderson       ECHP Chair
Lesley Baxter      Public Involvement Coordinator, ECHP
David White        ECHP Assistant General Manager
Yvonne Jevons      ECHP Management Assistant
Susan Austin       Scottish Health Council Local Officer
Wendy Johnston     Clinical Specialist Physiotherapist
Dick Fitzpatrick   Project Manager
Sheena Muir        Assistant General Manager, Astley Ainslie Hospital
Alex Waterfield    Project Administrator

Apologies
Alistair McIntyre  Liberton & Gilmerton NP Health & Inequalities Group
Doreen Copeland   South Central NP Health & Well Being Group
Betty Milton      City for All Ages
Lyndsey McLellan  Edinburgh Community Food Initiative
Catriona Windle   Health All Round
Jamie Wallace     Caledonia Youth
Elizabeth Anne Ewing
Linda Arthur      South West NP Health Inequalities Sub Group Chair & Wester
                  Hailes Health Agency
Eoghan Howard     Wester Hailes Health Agency
Patricia Whalley  Patients Council Chair, REH
Dianna Manson     South Central NP Health & Well Being Group; Mental Health
                  representative for SIGN
Pat McKinnon      Thistle Foundation
Lilias Morrison   Portobello & Craigmillar NP Health Sub Group
Item 1 – Welcome, introductions, apologies and matters arising not on the agenda
The chair welcomed everyone to the meeting and everyone introduced themselves for the benefit of new members and visitors.

Matters arising not on the agenda
Lesley brought information leaflets for distribution. Electronic version to be sent to Bill.
Action 1
Lesley to send leaflets to Bill in electronic format.

David suggested it may be helpful to invite a representative of Minority Ethnic Health Inclusion Service (MEHIS) to a meeting.
Action 2
Lesley to speak to manager of MEHIS and add MEHIS to item 4 agenda – Topics for future meetings.

Discharge planning workshop went well. Lesley has received all the notes from the scribes so will start to collate and theme. Once complete she will circulate draft questions. Jim expressed his thanks to Lesley on behalf of the group for organising the event.

Item 2 - Notes of previous meeting and action notes

Amendment to previous notes – page 4 para 2 regarding prescribing – amend “which represents the biggest spend for CHPs” to “which represents one of the biggest spend for CHPs”.
Action 3
Yvonne to amend previous notes.

Item 2
Action Note

Steering group membership
Dianna had contacted Lesley by email as she had been to NHS induction training and had spoken with a member of Saheliya. Lesley told the group that Saheliya was a member of the NEPPF but only attended when there was an issue of interest on the agenda.
Norman commented that it would perhaps be better if these groups received minutes of the PPF group relative to the area in which they are working. Lesley agreed and explained that this is what happens – groups who work in the South receive SEPPF minutes and those groups who work within the North of Edinburgh receive NEPPF minutes. Lesley encouraged all members to continue to send her details of any new contacts.
Action 4
All members to continue to offer ideas of new contacts for SEPPF.

SEPPF rep for carer service implementation group
Action 5
Lesley to check with Carer Service Development Manager when the first meeting may take place
Appointment process for people with a (visual) disability
Appointments from the Eye Pavilion are in paper format which causes a huge problem.
Norman suggested feeding this problem back to people who are updating the TRAK system. Lesley has already contacted TRAK to outline the difficulties.
Lesley has spoken with Clinical Lead who recommended liaising with practice managers. Lesley and Bill attending practice manager meeting in June.
Lesley and Bill may also attend the Clinical Information Group to discuss.

Action 6
Bill and Lesley to liaise.

NHS Lothian papers – useful if they appeared on the website in a similar format to ECHP papers
Bob to raise this issue with NHS Lothian.

Pharmaceutical care plan
Susan took this to the Efficient Use of Medicines group (EUM group) – hard copies were sent to patient representatives. It is on the agenda for the next meeting. Irene Garden is to be invited to the next EUM group meeting.

Patient rep MSK Pathway Group
Wendy Johnston has been informed and will be contacting Elizabeth Anne.

NHS Lothian organisational structure
Norman commented that the Eye Pavilion needs to be added under the University Hospital Division.

Action 7
Lesley to feed back to Sarah Sinclair, Head of PFPI for NHS Lothian about a date insertion on the organisational charts and adding the Eye Pavilion. Lesley to send out CHP organisational chart in electronic format (currently being updated).

Appointment process – chair and vice chair
Norman requested clarity regarding action 3 of previous notes. It was agreed at the last meeting that Jim would continue as chair until the structure of the SEPPF is more stable. Colin Briggs will be taking over from Robert Aitken on 2 April as CHP General Manager. New CHP chair has not yet been appointed. In light of this David suggested that we extend Jim’s role to September to give time to agree election of the chair for SEPPF and that we set a timetable/structure in place ready for the next meeting.
Agreed following group discussion.

Action 8
To be discussed further

Integration of Health and Social Care
Paper ‘Integration of Health and Social Care’ by David Farquharson went to the board yesterday.

Action 9
Lesley to send paper to PPF members.

Wester Haven project – retirement of care worker
David contacted Shirley Fife and is awaiting her feed back.
Wester Hailes – improving services for older people
Eoghan passed information to Lesley which she forwarded to PPF members. Bob and Eoghan have met and Bob will visit Wester Hailes Partnership before the end of May. Bob expressed that he would like to tie this in with the opening of the new Wester Hailes Healthy Living Centre next year.
David has passed information on to Lesley Johnston, Public Health Practitioner for South West Edinburgh

Health Link newspaper advisory group
Health Link news for patients – looking for a SEPPF representative. Please contact Lesley if you are interested in representing the SEPPF on the group.

REH rebranding
Dick Fitzpatrick explained that there had been some discussion regarding the naming of the site and no decision has been made yet. Stakeholders are keen to retain Royal Edinburgh Hospital name in some way to acknowledge the 200 year history of the hospital and its achievements within the local and larger communities. Norman commented that there were some people who were concerned about the stigma of the old psychiatric label and having to attend site for appointments at what used to be a psychiatric hospital. Group members who reside within the Morningside area commented that they have been proud to have such a prestigious hospital within their local area.

Achieving Sustainable Quality – paper
This was sent out with notes of January meeting.

ECHP feedback re change fund
Lesley had circulated the response to Susan Austin’s query and information gathered for the NEPPF regarding ring fencing funding with the agenda.

NHS Lothian – Complementary Therapy Policy
Lesley has circulated the policy.

Item 3 – New Topics
3.1 SHC Networking Group
Lesley sent out information from Susan who asked for feedback. If anyone from the SEPPF is willing to attend the Networking group at the Scottish Health Council, please let Lesley know.

3.2 Chalmers visit
Provisional date of 20 April after 4pm – as soon as Lesley hears from Pam at Chalmers she will contact the PPF members who had expressed an interest in attending.

3.3 Home Care overnight service – info only
Information distributed.

3.4 Health Link Rep
Papers were distributed along with a request for any members who might be interested to let Lesley know. Patricia offered her assistance dependant on frequency of the meetings.

3.5 Physiotherapy Service
Wendy Johnston, Clinical Specialist Physiotherapist gave a short presentation about developments in the physiotherapy service. Wendy thanked the members for their very useful feedback.
They are looking to shorten the wait for a physiotherapy appointment so that people go direct to physiotherapy and not via orthopaedics. The next board meeting is on 30 April at Waverley Gate. If anyone would like to meet with Wendy, please do get in touch. Wendy will be in touch very shortly with those people who put their names forward previously.

**Item 4 – Topics for future meetings**

4.1 **Telehealth/Telecare**

Jim commented that perhaps we could link the change fund report in with Telecare / Telehealth. Norman raised this issue about Telecare however he more specifically was drawing attention to a community alarm system to raise awareness of specific information regarding the system and what equipment is available. David shared that Angela Lindsay is an expert in this field and suggested it might be useful to ask her along to speak about the service. David explained that Telecare is an accelerator for care at home.

**Action 10**

*Lesley and David to liaise with Angela Lindsay.*

*Norman to send Lesley information which she can send out with the information bulletin.*

4.2 **Blue Badge scheme**

This scheme has just changed and information was circulated previously.

**Item 5 – Presentation and discussion**

**Development of Royal Edinburgh Hospital and the impact on the Astley Ainslie Hospital**

Dick Fitzpatrick, Project Manager, NHS Lothian thanked the group for the opportunity to share this information regarding the development plans. Copies of the slide presentation were distributed.

They are currently developing a business case with 3 stages. Stage 1 (initial agreement) was agreed by the Scottish Government last week.

Reprovision of mental health services on Royal Edinburgh site and services on the Astley Ainslie site will be moving to the Royal Edinburgh site. There is a possibility of moving services currently within the Liberton site to the Royal Edinburgh site, though this has not been decided.

Royal Edinburgh site is being retained for full use and it is likely that the site will be developed on a phased basis. Architects have been asked to show what it could look like using this phased development approach.

CAMHS YPU (Child and Adult Mental Health Service Young Peoples Unit) will move to the Sick Childrens Hospital at the New Royal.

Most mental health care is in the community, so most people who are admitted to hospital are very unwell and the six bedded rooms are now inappropriate both in terms of privacy and clinical care. Moving to single rooms is desired to maintain dignity and improve privacy.

There are around fifty tree preservation orders and listed buildings within the Astley Ainslie site and this causes problems with developing the site. The SMART Centre will remain as this has been purpose built very recently.
The Astley Ainslie has multi bedded areas which aren't ideal to maintain privacy and dignity.

The plan is to retain as much green space within the Royal Edinburgh development as possible and mature trees will be retained. Parking areas are planned with two distinct parking areas at each end of the site with a figure of eight road system. Disabled parking facilities are planned outside each building. Building design is paramount with a vision of them being both appealing and long lasting.

Kennedy Tower is to be retained which belongs to the University and they have repairs planned.

The community garden currently on site is run by the Cyrenians and NHS Lothian is committed to retaining this.

John Swinney, Cabinet Secretary for Finance and Sustainable Growth found funds to adopt his approach to enhance community benefits and NHS Lothian is keen to ensure the local community benefits from the improvements to the site.

NHS Lothian will retain ownership of the Royal Edinburgh site during the lease period.

A question was raised regarding the Astley Ainslie site and the recent fire on site. Dick commented that this building requires upgrading anyway and there are plans for upgrading and improvement going ahead. No decision has been made regarding Astley site long term. Dick is meeting regularly with community groups to ensure plans for the Astley site are within the public domain to ensure the public know the full possible outcomes.

Looking to ensure that in the interim, moves of services to new locations are done smoothly with as little disruption to services as possible.

If anyone would like an electronic copy of the presentation please contact Lesley.

**Action 11**

*Lesley to send electronic copy of presentation to Norman.*

**Item 6 – Round table feedback**

Caroline from Transition Edinburgh South gave an overview of their service. It is a community project for energy efficiency with trained volunteers who visit people in their homes to give advice on how to reduce spending on fuel. The project is having problems engaging with older people. David suggested using the District Nurse network.

**Action 12**

*David and Lesley to take project awareness to Clinical Nurse Managers.*

Patricia – there have been delays in the admin process at the Royal Edinburgh Hospital. David will look into this.

Norman – Latest report commissioned by the Scottish Government regarding waiting times is causing concern as the waiting times look like they have been manipulated. Norman felt this was an important item to bring up because of the national investigation which has ensued. Bob commented that the NHS Lothian chair has issued an apology on behalf of the board and the matter is still under investigation.
Item 7 - ECHP Feedback
Bob explained that there had been a good presentation about Vitamin D intake which was given at the ECHP meeting in February by a GP from Wester Hailes. Bob gave the information to Lesley regarding the guidance about recommended Vitamin D intake.

Action 13
LB to circulate this information to those interested.

Item 8 – Topic for the ECHP
An admin issue was raised regarding Royal Edinburgh Hospital – Jim and Bob to liaise and Jim to take this forward at the next meeting.

As this is Bob’s last meeting before he retires from ECHP chair position, Jim took the opportunity to thank him for the immense support he has given him as chair of the PPF and also for his level of work with the PPF. Jim wished him well.

Jim also expressed his thanks to Robert Aitken for his support and work over the years, which has been invaluable.

Details of 2012 meetings
Venue: Waverley Gate

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<tr>
<th>Date</th>
<th>Time</th>
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<tbody>
<tr>
<td>Thursday 31 May</td>
<td>2.00pm to 4.00pm</td>
<td>Room 7</td>
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<td>Thursday 26 July</td>
<td>11.00am to 1.00pm</td>
<td>Room 8</td>
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<td>Thursday 27 September</td>
<td>11.00am to 1.00pm</td>
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<td>Thursday 29 November</td>
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